

HOSPITAL TRANSFER QUESTION SHEET

Questions to help you understand what's happening when another hospital is needed

You don't need to manage the transfer yourself.

Use this sheet to keep track of what you've been told and what you still need to understand.

Why is the transfer needed?

"What care or service is needed that isn't available here?"

Notes: _____

Where might we be going?

"Has a receiving hospital or service been identified?"

- ☐ Yes
- ☐ Not yet
- ☐ I'm not sure

Hospital/service, if known: _____

What is happening right now?

"What part of the transfer process are we waiting on right now?" _____

What happens next?

"What still needs to happen before the transfer can occur?" _____

What about transportation?

“Has transportation been arranged? If not, is that what we are waiting on?”

Is there anything we need to do?

“Is there anything the patient or family needs to do right now?”

Latest Update

Date: _____ Time: _____

Who gave us the update?

What we were told:

What is still pending:

What happens next:

If you remember only one question:

“What part of the transfer process are we waiting on right now?”

This Question Sheet is for general educational and organizational purposes only. It does not provide individualized medical advice. Hospital transfer processes vary based on clinical needs, available services, hospital capabilities and capacity, transportation, and other circumstances.